



Date of Memo: October 11, 2022
Current Meeting: October 20, 2022
Board Meeting: October 27, 2022

BOARD MEMORANDUM

TO: Indianapolis Public Transportation Corporation (IPTC) Board of Directors
THROUGH: President/CEO Inez P. Evans
FROM: Director of Governance & Audit Brian Atkinson
SUBJECT: Consideration and approval of Pandemic Recovery Assessment

ACTION ITEM A – 3

RECOMMENDATION:

Review and receive Governance & Audit Report 2022-05
Pandemic Recovery Assessment

BACKGROUND:

The FY 2022 Internal Audit Work Plan approved by the Governance and Audit Committee included a COVID and Pandemic Recovery Assessment.

DISCUSSION:

The primary objective in performing this process review was to obtain an understanding of IPTC’s processes and controls related to operating in the new post-pandemic environment.

Review key processes related to:

- Ridership forecasting and recovery
- CARES, CRRSAA and ARP funding
- Changes to existing policies or updates to existing practices
- Work From Home and Vaccination policies
- Driver safety programs and passenger incidents
- Emergency procurements for goods and services
- Comprehensive Operational Analysis (COA) and transit planning process

This review identified two low-risk observations which are presented in the accompanying report.

- Ridership Recovery and Forecasting
- Pandemic Emergency Procurements

ALTERNATIVES:

N/A

FISCAL IMPACT:

No Fiscal Impact

DBE/XBE DECLARATION:

N/A

STANDING COMMITTEE DISCUSSION/RECOMMENDATION:

This action will be reviewed by the Governance & Audit Committee on October 20, 2022.